

Coyne Dara HQ-PMU

From: Conlan John HQ-FINANCE & HR
Sent: Thursday 22 July 2021 21:51
To: Mulligan Barry HQ-HR
Subject: Fwd: Special Envoy
Attachments: Special Envoy Concept Note Version 2.docx

Barry

Updated details.

In the contact can we also include:

- it is anticipated that this will require circa 50 days per annum
- flights and T&S will be paid in accordance with DFA policies and procedures.
- payment of the per diem rate will be paid through the Department's payroll system in accordance with current Irish taxation rules
- the programme will be agreed and coordinated with Director of the Human Rights Unit, currently Gerry Cunningham

Regards

John