



Application for Funding from the Department of Foreign Affairs

Local Authority led EU50 Events

Purpose of funding

The Government's EU50 programme is marking Ireland's 50 years of EU membership since our decision to join the then EEC in 1972. Government Departments, State Agencies, second and third level institutions, civil society groups, industry, cultural institutions and our Mission network have all been encouraged to get involved. It is hoped, in particular, to mark the 50th anniversary in communities across the country around Europe Day this year – 9 May 2023.

This funding scheme will support events/projects led by local authorities, that will deepen public awareness of the role that the European Union plays in our daily lives at a local and regional level. These projects should take place on around Europe day (9 May 2023) / Europe Week (8-12 May 2023). Funding of €150,000 is being made available by the Department of Foreign Affairs for this purpose.

About EU50

EU50 is a whole of Government programme led by the Department of Foreign Affairs along with the Department of the Taoiseach and involving local communities, industry, academia, cultural institutions and civil society. It is hoped that the EU50 programme will provide for reflection, celebration, debate and exchange on Ireland in the European Union. You can learn more about EU50 and the programme so far here: www.ireland.ie/EU50

Any queries regarding this funding stream – email EU50@dfa.ie

Timeline LGMA EU50 Funding 2023

- 7 February 2023: Applications open
- 8 March 2023: Applications close
- 24 March 2023: Successful applications notified
- May 2023: EU50 events organised

Please return applications (saved as PDF) to [**EU50@dfa.ie**](mailto:EU50@dfa.ie)



Section 1: Contact Details

City / County Council	
Contact Name	
Position	
Email Address	
Phone No.	

Section 2: Event Details

2.1 Please give a description of your local authority’s proposed EU50 event(s) (max 500 words)
Please include information about the event location(s); participants; how EU50 themes will be reflected; engagement with partner organisations; how the public will be informed and attracted to the event(s).

2.2 How will the event / activity be managed?
Please include information about who is undertaking event management tasks, including ensuring health and safety compliance; coordination of participating groups; and crowd control measures, where relevant.

2.3 Please give full details of public indemnity insurance, including the level of indemnity cover and who / what body will be indemnified for the purpose of this activity.

2.4 Please detail the date(s) and time of your proposed event(s) / activity:

2.5 What platform will you provide for possible Ministerial participation in the proposed event(s) / activity (pending availability)? Is there a specific aspect of Ireland’s 50 year relationship with the EU that you are interested in highlighting? Please indicate this below.



2.6 How do you propose to promote your EU50 event(s) / activity?

Section 3: Budget

Please note that funding to a maximum of €7,500 only will be considered. Funding from the EU50 team at the Department of Foreign Affairs will only be released to local authorities and not to individuals or community partners involved in events.

3.1 Infrastructural and other costs associated with event / activity. Please list the costs for the items below (headings are indicative):

Event infrastructure	
Event staff	
Electricity / gas / water	
Publicity	
Other (please specify)	
3.1 Total	
3.2 Total funding required	
3.3 Please list any in-kind funding / resources being made available for this event / activity.	



Terms & Conditions



- Successful participants are asked to share advance notice of events with DFA, for possible inclusion on the [EU50 | Ireland - this is Ireland](#) website and on social media.
- Successful participants will be required to return a short report (1-2 pages) on their EU50 event, within 2 weeks of the conclusion of the event, with images and website/social media links included. Permission must be given to the Department of Foreign Affairs to reproduce this text and images on its website and any subsequent EU50 reports that may issue.
- The events / activities being proposed promote a positive image of the EU; highlight Ireland's priorities vis-à-vis. Events should have a public information and ideally an education component. Projects which have a particular emphasis on attracting youth, families and inter-generational engagement are encouraged.
- The proposed activities are not profit-making, and associated costings demonstrate good value for money and an appropriate use of public funds.
- Health and safety is considered a strict priority and ensuring compliance is critical to EU50 events nationwide. Food Traders must supply local authorities with EHO registration details and a copy of their registration letter from the HSE – if they do not usually trade as a food trader in an outdoors environment, they will need to notify the EHO and get clearance to sell food before applying to trade at EU50 events. All food trader employees must have basic Food Safety / Handling training. The principal of the food unit must have HAACAP training.
- The full grant will be paid to qualifying applicants upon award of a 'letter of agreement'. Subsequently, a report of the events, including a detailed budget and report on coverage and attendance should be provided.

Deadline for Submission of Funding Applications

The deadline for receipt of completed funding application forms is close of business on Friday, 8 March 2023. Please return applications (saved as PDF) to EU50@DFA.ie by this deadline.

You will be notified of the decision taken in relation to your application by end March 2023.