



CONFERENCE/EVENT VISA CHECKLIST

Please fill in **THE FIRST COLUMN** by marking the appropriate boxes when you have provided the required documents as set out in the **CHECKLIST COMPANION**. Documents must be **ORIGINAL** unless otherwise specified in the Checklist Companion.

For Embassy use only

Passport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Permission to live in France	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two (2) passport photos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Application summary sheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Application letter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proof of finances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letter from the organiser	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Travel plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Obligation to return home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Postage fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are you exempt from fees? Yes No

If no:

Application fee	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
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Has a country ever refused you a visa? Yes No

If yes:

Written explanation	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Original letter of refusal	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

Is this visa application for a person under 18? Yes No

If yes:

Birth certificate	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Parents'/guardians' ID	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Letter of consent	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

I confirm that I have completed the above checklist in line with the requirements set out in the Checklist Companion.

Signature

Email address

Internal tracking number (for Embassy use only)